

Life Skills Camp



A manual to familiarise our visitors and guests about the facilities available to them at the Life Skills Camp, CAT Ltd. South Stuart Highway, Alice Springs NT (08) 8959 6100

OPERATIONS MANUAL

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Welcome to the Life Skills Camp

The Life Skills Camp is a great place to help Indigenous students experience how to live, study and work together, giving them the best start in learning how to live in a communal workplace, like a mine camp whilst learning technical skills.

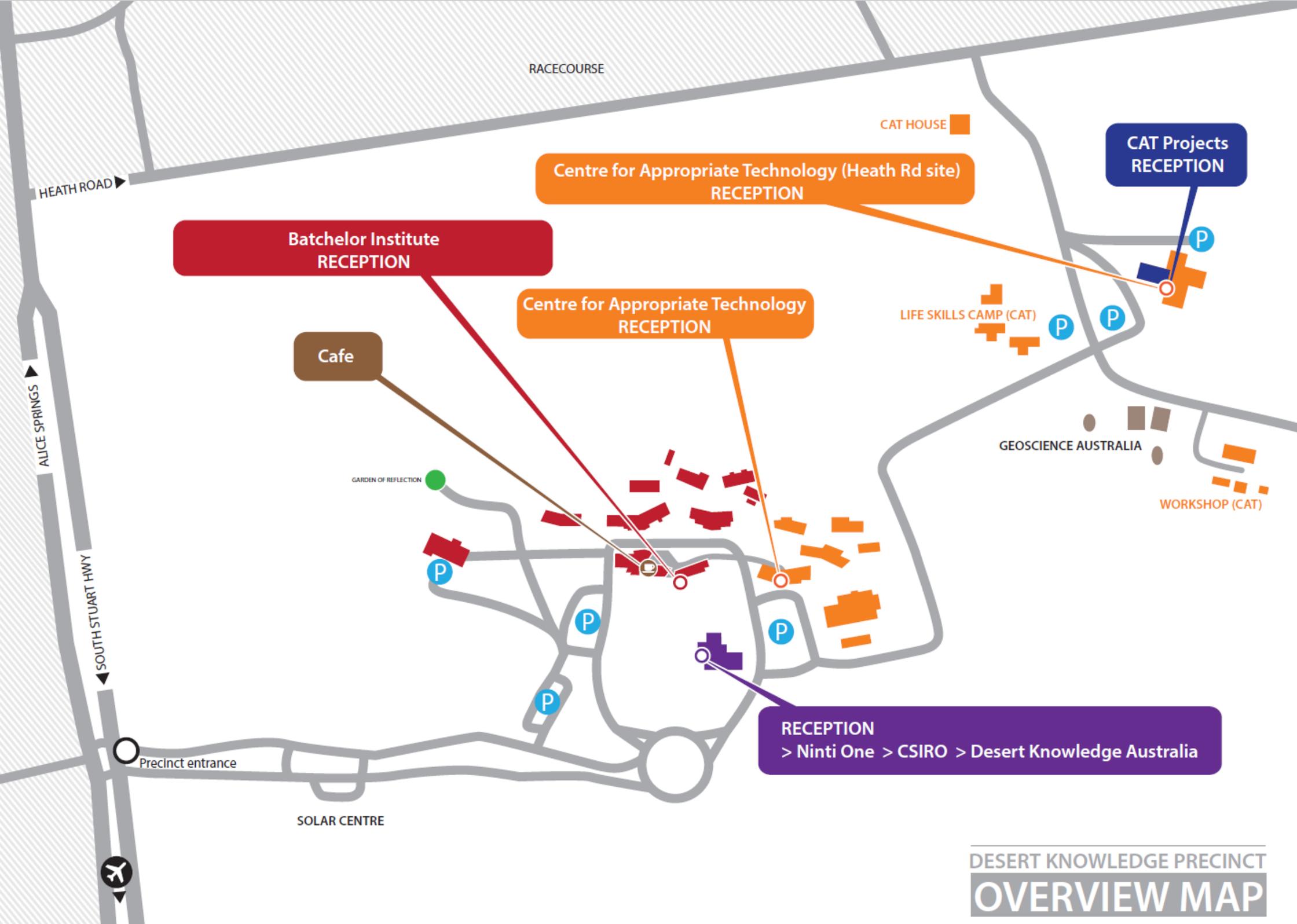
The Life Skills Camp was designed by CAT and built with the aid of funding by the NT Department of Business and the Indigenous Land Corporation and is set in a quiet area of natural beauty surrounded by corkwood trees and many different native birds and animals.

We would like to welcome you to the accommodation and to provide you with information that you may find useful during your stay with us.

Upon Arrival

The Life Skills Camp is accessed from the Desert Knowledge Precinct, see map on following page. There is parking for up to six vehicles in the car park attached to the Life Skills Camp and overflow parking available in the car parks surrounding the nearby CAT Services buildings.

Before arriving, as part of the booking process you will have arranged to pick up keys and to be greeted by a CAT member of staff who will provide you with a site induction.



RACECOURSE

CAT HOUSE

CAT Projects RECEPTION

Centre for Appropriate Technology (Heath Rd site) RECEPTION

Batchelor Institute RECEPTION

Centre for Appropriate Technology RECEPTION

LIFE SKILLS CAMP (CAT)

GEOSCIENCE AUSTRALIA

WORKSHOP (CAT)

Cafe

GARDEN OF REFLECTION

RECEPTION
> Ninti One > CSIRO > Desert Knowledge Australia

HEATH ROAD

ALICE SPRINGS

SOUTH STUART HWY

Precinct entrance

SOLAR CENTRE

DESERT KNOWLEDGE PRECINCT
OVERVIEW MAP

Site and Orientation

The Desert Knowledge Precinct is situated on the South Stuart Highway, 8kms south of Alice Springs CBD. The Life Skills Camp is accessed through the main entrance of the Desert Knowledge Precinct and by following the road signposts to CAT Services Heath Road site.

When you arrive for the first time to stay at the Life Skills Camp report to the CAT Reception (marked on the map above) to let us know that you have arrived and to pick up keys.

The Life Skills Camp is part of the CAT Services Heath Road site and is surrounded by countryside. There are a total of 12 rooms with attached shower room facilities, each room is single occupancy therefore allowing for a maximum of 12 guests at any one time. There are also communal living areas including a kitchen and laundry.

All indoor spaces are strictly non-smoking. You can smoke outside the Life Skills Camp buildings but we ask you to consider non-smokers so that they are not affected by your cigarette smoke. Sand buckets have been provided in the external areas, please ensure all your cigarette butts are put in the sand buckets.

The Desert Knowledge Precinct is an alcohol free area so no alcohol is to be brought onto or consumed on the premises.

Thank you.

The Rooms

There are two rooms that are equipped for use by people with disabilities, these are rooms 2 & 11. If you need one of these rooms, please let us know when you arrive.

Each room is furnished with a single bed, a locker for clothes, a bedside table and a table & chair. There is an en-suite shower room in each room with a shower, wash basin and toilet. Bedding and a towel is supplied in each room.

The rooms are set around 2 courtyards, each has a drinking water fountain and outdoor seating for 6 people to sit down, relax and enjoy the surroundings.



The Kitchen and Communal Living Areas

The kitchen and dining area is separate from the rooms and is set up for self-catering during your visit.

The kitchen has a gas cooker, fridges, freezer, dishwasher and microwave as well as smaller kitchen equipment to make your stay comfortable. There will be teabags, coffee, sugar and milk provided upon entry, more can be provided upon request.



There is dining space for 12 people and the dining area can also be used to relax and watch TV or use for a meeting room. There is additional seating for 12 people under a covered outdoor area which also has a barbeque and a dartboard.

There are instructions for all equipment. If you are not sure on how to use something please contact CAT facilities for instruction during office hours.



Laundry Facilities

There is a separate laundry room equipped with 2 washing machines and a laundry bench for our guests to use. The laundry room has an exit to an outdoor drying area which has clothes lines available to dry your laundry. There is also an iron and ironing board available for use. Laundry detergent is kept in the laundry room.



CAT Office Hours

Monday to Friday

8:00am to 5:00pm

Saturday to Sunday

Closed

Keys and Security

Each guest will be issued with their own key which will access their room, the communal living areas and a food locker in the kitchen. This key is the responsibility of the guest during their stay. If the key is lost or accidentally locked in the room, please contact CAT Facilities Coordinator, Doug Waters on 08 89596166 or go to the CAT reception during office hours for a replacement key.

All keys are to be returned before you leave on the final day of your visit. There may be an additional charge of \$100 each for keys that are not returned.

Talice Security Services undertake patrols of the CAT site twice a night. Their role is to ensure that the premises are secure, not to attend to any incidents.

Emergency Procedures and Contacts

Emergency Evacuation Plans are in each room and the common rooms.

For an Emergency, please contact:	
Police, Fire and Ambulance	000
Police Assistance	131 444
Doug Waters (CAT Facilities)	0427 529 524

We ask that CAT staff are not contacted outside of office hours unless absolutely necessary.

Reporting Issues to CAT

If you have any issues with the accommodation or the equipment in the Life Skills Camp that need to be addressed immediately then please contact CAT staff as follows:

Facilities and cleaning issues, please contact CAT Facilities:

- 1) in person, by visiting CAT reception;
- 2) by phone, by contacting CAT facilities on 08 8959 6166;
- 3) by email, at facilities@icat.org.au

Booking or admin issues, please contact Emma Doak;

- 1) in person, by visiting CAT reception;
- 2) by phone, by contacting CAT reception on 08 8959 6100 and ask for Emma;
- 3) by email, at emma.doak@icat.org.au

Cleaning

It is expected that you will maintain the Life Skills Camp in a clean and tidy manner during your visit. Normally CAT cleaners will only clean the Life Skills Camp on exit unless otherwise arranged prior to your visit. It is a good idea to consider whether you require a weekly clean if you are staying for more than one week.

There is a supply of cleaning equipment and products available in the communal living areas for you to use during your visit if you need to clean either the communal living areas or the rooms.

If you require CAT cleaners to do additional cleaning either in the communal areas or the rooms, then please contact the CAT Facilities Coordinator Doug Waters on 08 8959 6166 during work hours or ask for him at the CAT reception.

Batchelor Institute (BIITE) and the Desert Peoples Centre (DPC)

The Life Skills Camp is a 5 minute walk from the Desert Peoples Centre and or Batchelor, where you will be doing your training course in the workshops or the classrooms.

Irrarnte Café

The Irrarnte café is in the middle of the Desert Peoples Centre and is open from 8am to 3pm on weekdays. You can buy a range of drinks and snacks as well as breakfast and lunch from the café.

You can also contact Cater Care, who run the Irrarnte café, directly to arrange pre-prepared meals or meals delivered directly to the Life Skills Camp.

Please, enjoy your stay!